



**SOUTH OF MARKET PROJECT AREA COMMITTEE**

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*Advisory Body to the San Francisco Redevelopment Agency*

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**SPECIAL BYLAW COMMITTEE**  
**Wednesday August 30th, 2006**  
**2:00 PM**

**Presiding Chair (2:10 PM)**

Raymon Smith

**Chair's Report (2:10 PM)**

**Mr. Smith** requested that when members are checking schedules for meetings, they should double check to ensure availability for scheduled meetings. He would like to meet again in the next two weeks.

**Roll Call (2:11 PM)**

Present: Raymon Smith, John Markham and John Melone/Senior Action Network

Absent: Angelica Cabande/Bindlestiff Studios

PAC Staff: Marcia Ban and Karen Nolan

Agency Staff: Mike Grisso and Penny Nakatsu

Guests:

**Review of Minutes (2:12 PM)**

No previous minutes for review.

**Agenda Order (2:12 PM)**

All members were in agreement of the agenda order.

**Agenda Item 6. Review and Discussion of PAC Bylaws by Raymon Smith**  
**(2:13 PM)**

**Mr. Smith** suggested that we review the bylaws for corrections to grammar, additions and punctuation. The document has been formatted with red strike through for deletions and bold italicized for additions. Members and Agency staff then began a page-by-page review of the bylaws.

**Ms. Nakatsu** referred to the first paragraph and suggested that the number sign be removed and replaced with "§." with regard to the Health & Safety Codes.

The first sentence of 2.2 regarding composition was changed from "*cited*" to "*as provided*". **Mr. Melone** pointed out that he added the Bessie Carmichael Parent to the composition of the PAC. **Mr. Grisso** suggested that in keeping with the PAC elections, the Bessie Carmichael Parent should be moved from the Individual Membership to the Community Organization Membership. The Bessie Carmichael Parent was placed in the Community Organization category because unlike other individual members, the Bessie

Carmichael Parent does not have a requirement to live within the Project Area boundaries.

There was a discussion with regard to Community Organizations being able to send alternate representatives when a member could not attend a meeting. **Mr. Grisso** reminded everyone that this arose in the past and Agency legal staff made a determination that Community Organizations could not send alternate members. The organizations could replace the member with a written authorization from the governing body of the organization with the exception of the Bessie Carmichael Parent. This could happen if the representative from the organization leaves employment with the organization and they must appoint a new employee. The Bessie Carmichael Parent is not a selected representative of an organization. They are elected as an individual parent with a child in attendance at Bessie Carmichael School. Individuals are elected as such and could not send alternate representatives. It was agreed to prepare language for section 2.3.3 (Replacement) to address this issue.

There was a discussion with regard to vacancies of standing committee chairs and it was agreed to delete the last paragraph of section 3.3 and replace it with language that **Mr. Grisso** drafted.

**Ms. Nakatsu** referred to references regarding the Sunshine Ordinance in the PAC bylaws and stated that the PAC is not obligated under the Sunshine Ordinance. **Mr. Grisso** stated that the Redevelopment Agency is separate from the City and County of San Francisco and does not have to follow the Sunshine Ordinance. **Ms. Nakatsu** recommended striking all references to the Sunshine Ordinance from the bylaws.

**Mr. Smith** announced that he would like to give members one more chance to get any bylaw revisions to the Bylaw Committee and review any suggestions at the next meeting. He suggested sending out one more request to all members.

**Mr. Melone** gave everyone a sample of a table of contents and index and stated that he would like to see these incorporated into our bylaws. This would help when referencing a particular bylaw during a PAC meeting. **Mr. Grisso** stated that the index was not necessary and the format should not be changed but a table of contents could be incorporated into the bylaws.

**Mr. Smith** referred to the Standing Committees and wondered if we should leave the committee structure as is for now. **Mr. Grisso** stated that he had a conversation with **Ms. Durazo** where she inquired about attendance at the Standing Committees. He told her that Crime & Safety and Human Services had the least number of members in attendance and he would recommend combining the two committees. **Mr. Melone** stated that this project area is made up of primarily seniors and will increase in the future. He stated that pedestrian safety is a huge issue with the seniors. **Mr. Melone** announced that Senior Action Network has a contract to revise the pedestrian safety rules and regulations for San Francisco. He would like to see the PAC participate in this project in some way.

**Mr. Grisso** stated that this group is called the Project Area Committee and the Standing Committees should be referred to as Sub Committees of the PAC. It was agreed to make this change throughout the bylaws.

**Mr. Smith** requested that all revisions discussed today be incorporated into the bylaws and this committee could meet again on Wednesday, September 13<sup>th</sup> if this date is agreeable.

**Public Comment (3:30 PM)**

**Meeting Ends (3:30 PM)**

**Raymon Smith  
Chair**