

**SOUTH OF MARKET PROJECT AREA COMMITTEE  
EXECUTIVE COMMITTEE**

**Monday, December 13, 1999, 8:30 AM  
1035 Folsom Street, San Francisco, CA 94103  
(415) 487-2166 FAX: (415) 487-2169**

Members present: Charles Range, Antoinetta Stadlman, Jim Berk, Marty Cerles, Ed Jocson (9:00 AM/phone).

Members absent: Jeff Roth, Ira Sandler, Anthony Palmroth

Agency staff: Bill Carney

PAC staff: Jerry Clark

**Presiding Chair**

Charles Range

**Chairs Report**

Skipped

**Roll Call**

No quorum at 8:30/8:48 AM. The gathering began with the following items.

**Determination of Agenda order (8:48 AM)**

The order of items has been changed, the order is as follows: c, a, e, f, k, m, i, d, g, h, l.

**Agenda item C. Equipment Inventory by Secretary (8:54 AM)**

**Mr. Clark** stated that the Inventory list was given to **Mr. Berk** for distribution in the packet mailing.

**Mr. Jocson** joined the meeting (on speakerphone) at 9:00 AM and the meeting was called to order with a quorum.

**Agenda item A. Filling PAC Vacancies, candidate (9:02 AM)**

**Emelia Diaz** was introduced to the Executive Committee, asked if she were over 18 years of age and has lived in the project area for more than 30 days. She replied affirmative to both questions and a motion was made.

**Motion:** *"To send her nomination, with the Executive Committees approval, to the full PAC for election".*

**Vote:**

**Unanimous**

**Motion Passes**

**Agenda item E. Personnel Committee (9:05 AM)**

The Personnel Committee had met and the Agency stated that they had placed an ad for the position in the major newspapers and magazines that were used in the last search. The Coordinators job description will be merged between the old one that the original Executive Committee had written and the new one that **Ann Grogan** had written for her position. The salary was discussed and it was agreed that a salary would be placed in the job description at \$40,000 to \$50,000 per year.

**Motion:** *"To accept the Job Description as written by Mr. Berk with the inclusion of the*

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*salary scale.”*

**Vote: Unanimous Motion Passes**

**Agenda item F. Report Regarding the hiring of temporary Clerk (9:12 AM)**

**Mr. Clark** requested that the Executive Committee hire a temporary clerk until the Coordinator position had be finalized. **Ms. Karen Nolan**, a parent in the Columbia Park Apartments, had come down to see Mr. Clark on another matter and was found to be looking for a position close to her home. She had just recently lost her funding for the program she was running, an answering service for the homeless to get their messages. Until the Coordinator position is filled permanently, **Ms. Nolan** could assist in the everyday running of the office. It was explained that since **Ann Grogan** had left, **Mr. Clark** had been running the office by himself, when before it took two people an average of 50 hours each, per week, to run the same programs, meetings, appointments, assistance to the public, etc. **Mr. Range** asked and **Mr. Clark** answered that there was about 5 hours of clerical work per day. **Mr. Range** asked that something in writing should be prepared on how this person will be used. That the term will not last for more than 60 days without the extension by the Executive Committee.

**Motion:** *“That Mr. Clark’s request for temporary assistance be approved and that the term of employment not last more than 60 days, at 5 hours per day, without the extension by the Executive Committee.”*

**Vote: Unanimous Motion Passes**

**Agenda Item K. PAC Agenda (9:35 AM)**

New business items were added to the draft agenda. **Mr. Range** stated that he would be requesting \$5000.00 from the Redevelopment Agency for the first stages of predevelopment on the new Medical Center. **Mr. Berk** stated that the process should start with the appropriate sub-committee. **Mr. Range** agreed and stated that **Marilyn Griffin** would be giving the presentation at the next Human Services Committee. The PAC Agenda will be out on Tuesday. If any of the members has anything new to add please do so by 12:00 noon Tuesday. Four items to be added as of today will be (1) Report on Vision for 6<sup>th</sup> Street, (2) Forrest City (**Mr. Jones**). (3) Muni presentation workshop report. (4) Goals and Objectives.

**Agenda item M. TODCO request for PAC Packet Mailing (10:05 AM)**

The Executive Committee discussed the cost and staff time of making and mailing a monthly PAC packet, the fairness that one developer receive it before the others and the number of packets that could one day be requested by agencies, developers, businesses, and CBO’s makes it financially and procedurally unfeasible to make the packet available to everyone who requests it, and made the following motion.

**Motion:** *Restrict mailing to PAC members and the Agency. We will notice at the bottom of the agenda that anyone may review the documents at PAC office and may request backup documents.”*

**Vote: Yes: 4 No: 1 Abstain: 0 Motion Passes**

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**Mr. Range** added that anyone could come down and preview a packet at any time that the office is open.

**Agenda item I. 6<sup>th</sup> Street Vision by Marty Cerles (10:18 AM)**

**Mr. Cerles** started by reading his vision to the Executive Committee members. Asking if there were any comments, **Mr. Berk** stated that there was nowhere to go from here. Meaning that there is no way most of the ideas could be implemented by the Agency. "There is no there, there." **Mr. Carney** stated that this was a vision and every vision has its points of opportunity. **Mr. Clark** stated that there was a good vision brought up at last months Economic Committee meeting. It was a vision for 6th street that followed a simple character, "a well lit sidewalk area for pedestrian safety, along with wide walkways, safe environment for late night browsing, commercially sound, and with enough activity to promote more resident participation." (Improving 6<sup>th</sup> Street from wall to wall along the 6<sup>th</sup> Street corridor for all types of varied activity.) As the month progresses hopefully each of the Committees will come up with their vision.

**Agenda item G. Report by Agency (10:42 AM)**

A construction and project schedule was handed out by **Mr. Carney**. The PAC will review it and make comments at their next Executive meeting.

**Agenda item B. Report on PAC finances**

Skipped

**Agenda item D. Report on Staff Activities**

This item was not discussed.

**Agenda item J. Committee reports by Committee Chairs**

No reports at this meeting.

**Agenda item I. PAC Packet Mailing**

The PAC Packet Mailing will occur on Wednesday. Any information to be added should be at the PAC office by 3:00 PM on that day. **Mr. Berk** proposed that he and **Mr. Clark** put together the PAC packet to save time. It was agreed by consensus.

**Approval of November minutes**

Skipped

In view of the extended agenda, the Chair proposed calling a special Executive Committee next Monday, December 20, 1999 at 9:30 AM to 11:00 AM with one item on the agenda: Revision of the Goals and Objectives.

**Meeting Ended (10:45 AM)**

Submitted by: Jerry Clark  
Acting Coordinator