

SOMPAC
Interim Finance Committee
June 24, 1997

A meeting of the Interim Finance Committee of the South of Market Redevelopment Project Area was called to order on the above date in the offices of Marty Cerles. The Best Western Americana Hotel at 5:45 PM, by Ralph Kazanjian, Chair.

Members Present: Ralph Kazanjian, Chair Antoinetta Stadlman, Secretary Marty Cerles Charles Range Marlies Hensel Edwin Jocson and Jeff Roth

Members Absent: Don Marcos

Agenda:

Introductions
Office Space
Staffing
Meeting Space
Next Meeting
Adjournment

Agenda Item 1. Introductions

Ralph Kazanjian distributed a summation of a letter from **Michael Kaplan** and an agenda. The letter summarized was **Kaplan's** ideas of the purpose of the PAC. Three options to deal with the staffing and operations of the PAC were presented, along with **Kaplan's** comments on each. **Ralph** said that he felt that our purpose here was to figure out our goals for the organization of the PAC, and that we were all working for the good of the overall community. Everyone present then introduced him or herself, and gave their input as to what they felt the purpose of this meeting was.

Agenda Item 2. Office Space

Marty suggested that at first we continue to use the Mercy Charities location for our general meetings, and that we obtain a smaller office space for a few months. **Marlies** said that it was necessary to have a location to foster our visibility. **Charles** asked if there were any existing organizations that might have some space, which we could use on a part-time basis. **Jeff** said that we wanted to maintain a presence in the community, and that we should have an office that kept xerox, fax, etc. available to all PAC members. **Jeff** also said that we should build a library of various Redevelopment reports and studies and budgets. **Antoinetta** said that she felt that we ought to get some kind of office without delay, and that we shouldn't worry about the cost of xerox or fax or computers, these items were as basic as the electric light in any modern office. **Jeff** suggested that perhaps these sorts of items could be loaned to us by Redevelopment. It was generally agreed that we needed to get an address within PACland as soon as possible, at least on a temporary basis, until we were ready to move into permanent quarters. It was agreed also that at this location we would maintain a certain level of staffing to answer the phone, and to process basic paperwork such as mailing out agendas, public notices, etc. It was finally agreed that **Antoinetta** would seek out a smaller space for administration and maintaining a presence in the community, for a temporary span of 3-6 months, and that she would attempt to secure use of the Mercy Charities facility for our larger public meetings for this same period.

Agenda Item 3. Staffing

Antoinetta pointed out that the document based on **Kaplan's** letter indicated three options for staffing our office, and that she felt that the purpose of this meeting was to select one of these. These options were hiring our own staff, hiring a 501c3 to do certain office functions we felt we needed, or letting Redevelopment supply the personnel. **Jeff** spoke in favor of hiring our own staff, and gave a brief description of how word was put out into the 501c3 community to recruit the current SOMPSC staff. **Jeff** said that we got more for our money hiring our own, and that we needed to act quickly. **Jeff** also spoke about the idea that the legislation that caused the PAC to be created also foresaw adversary relationships between the PAC and Redevelopment, and described the late controversy between the proposals for the 15 and 21 member PAC. **Marty** said that he was a bit uncomfortable about hiring too soon, as we were ourselves not prepared to give the staff any real direction. The matter of the loyalty of staff directly hired by ourselves vs. the loyalty of the employees of a 501c3 hired by us was discussed. **Marty** said that we needed the confidence as a group that we were in control of things, and that past problems some of us had with SOMPSC shouldn't necessarily shut them out. **Ralph** said he felt that we needed to get some staffing right away for a six-month period, until we better knew our organizational needs. He said that he favored SOMPSC for this purpose as they were already in place, and that we would only be hiring them to do specific tasks; relatively minor things for an interim period. **Charles** said that as yet, the PAC was not legally able to hire anyone, and we would have to sub-contract our labor through Redevelopment. **Jeff** also stated that as part of our outreach, that he felt a newsletter, either monthly or quarterly, was necessary, and that a staff person dealing with this also had to be considered. **Edwin** asked who would actually be doing the hiring, as we hadn't yet even any officers. It was said that we would recommend to Redevelopment who or what agency the PAC wanted to run its options, and that Redevelopment would actually contract with them and place them with us. The need for bookkeeping services was also mentioned. **Charles** suggested that prioritized options be assembled and presented to the PAC. An under-committee consisting of **Jeff**, **Marty** and **Charles** was created and charged with developing this.

Agenda Item 4. Meeting Space

It was felt that ultimately, we would need about 2000 square feet of space, large enough for the 21 PAC members and any audience that may wish to spectate. However, it was felt that this should be obtained later, and **Antoinetta** was charged with arranging with Mercy Charities to continue using the space at 1035 Folsom, where our maiden meeting was held.

Agenda Item 5. Next Meeting

It was commonly agreed upon that this Interim Finance Committee would next meet on July 1, 1997, at 5:45 PM.

Meeting Ends (7:55 PM)

The minutes were taken and typed by **Antoinetta Stadlman**.